

ACH Withdrawal Authorization Form
St. Paul's Lutheran Church
207 N. Owen St.
California, MO 65018

INSTRUCTIONS:

1. Designate below your authorization request.
2. Complete the personal information.
3. Designate your contribution by fund type and amount.
4. Specify the frequency of the withdrawal.
5. Indicate whether we are to withdraw funds from your checking or savings account.
6. Sign the ACH Withdrawal Authorization Form and return this form along with a voided check or savings deposit slip to the church office.

AUTHORIZATION REQUEST (PLEASE SELECT ONE):

- ____ Enrollment in ACH (Automatic) Contributions
- ____ Change in ACH Contribution Amount
- ____ Change in Checking or Savings Account Number for ACH

NAME: _____

ADDRESS: _____

CITY: _____ **STATE:** _____ **ZIP:** _____

TELEPHONE: _____

EMAIL: _____

CHURCH FUND DESIGNATIONS:

- | | |
|------------------------|----------|
| 1. Home Fund | \$ _____ |
| 2. Building Fund | \$ _____ |
| 3. Good Samaritan Fund | \$ _____ |
| 4. Cemetery Fund | \$ _____ |
| 5. Other _____ | \$ _____ |
| 6. Other _____ | \$ _____ |

Total Contribution (per withdrawal) \$ _____

FREQUENCY OF WITHDRAWAL (CIRCLE ONE):

| | | | |
|--------------------------|---|--------------------------------|--------------------------------|
| Weekly (every Friday) | Bi-Monthly (1 st & 15 th) | Monthly (15 th) | Other-specify below (_____) |
|--------------------------|---|--------------------------------|--------------------------------|

EFFECTIVE START DATE: _____

ACCOUNT CONTRIBUTIONS ARE TO BE TAKEN FROM (CIRCLE ONE):

Checking (attach voided check) Savings (attach deposit slip)

I authorize St. Paul's Lutheran Church, California, MO to automatically withdraw church contributions from my account. I have attached a voided check or savings deposit slip. I can discontinue ACH contributions at any time by written request at least 10 business days before the next withdrawal is scheduled. I understand that a \$20 insufficient fund fee (NSF) will be charged for nonsufficient funds.

Authorizing Signature: _____

Printed Name: _____

Date: _____

Automatic (ACH) Contributions

St. Paul's Lutheran Church offers the opportunity to make your contributions through an automatic debit from your checking account. You have the option to set up weekly, monthly or bi-monthly contributions. After enrolling in the program, you may contact the church office at any time to make changes. If you are interested in taking advantage of this convenience, you may pick up an enrollment form in the church office or download a form from the Bulletin Board page of our website located at www.stpaulslutheran1860.com. Simply complete the form and return it to the church office with a voided check. When your completed enrollment form is received, your automatic (ACH) contributions will begin. ACH contributions will be included on your yearly contribution statement. The following questions and answers provide additional information about this convenient option.

Frequently Asked Questions ACH Contributions

Q. What are automatic (ACH) contributions?

A. Contributions made through an automatic transfer program that provides the convenience of making contributions without writing checks or handling cash.

Q. What are the advantages of using ACH?

A. You save time and money by not writing checks, it helps prioritize your contributions within your budget and increases your faithfulness. You never have to worry about forgetting your offering at home!

Q. What are the advantages of ACH contributions to St. Paul's Lutheran Church?

A. The reduced number of checks reduces processing time for deposits and the consistency of automatic contributions helps stabilize the church budget.

Q. How are ACH contributions deducted from my account?

A. Once you authorize the transfer, your contributions are electronically transferred directly from your checking account to the church's account.

Q. When will my contributions be deducted from my account?

A. You can select weekly (every Friday), bi-monthly (on 1st and 15th), or monthly (on the 15th).

Q. If I do not write checks, how do I keep my checkbook balance straight?

A. Since your contribution is made at a pre-established time and for a set amount, you simply record it in your check register on the appropriate date.

Q. Without a cancelled check, how can I prove I made a contribution?

A. St. Paul's Lutheran will include your ACH contributions on your yearly contribution statement and your bank statement gives you an itemized list of electronic transfers.

Q. Are ACH contributions risky?

A. ACH contributions are less risky than check contributions. They cannot be lost, stolen or destroyed in the mail and they have an extremely high rate of accuracy.

Q. What if I change bank accounts?

A. Notify the church office and we will help you complete a new ACH Withdrawal Authorization Form with the updated information.

Q. How much do ACH contributions cost?

A. It costs you nothing and actually saves you time!

Q. What if I want to change the amount of my ACH contribution?

A. Notify the church office with a written request of the change you would like to make.

Q. What if I try ACH contributions and don't like it?

A. You can cancel your authorization at any time by notifying the church office with a written request.

Q. How do I sign up for ACH contributions?

A. Obtain an ACH Withdrawal Authorization Form from the church office or download this form from the Bulletin Board page of the church website at www.stpaulslutheran1860.com. Complete, sign and return the form to the church office along with a voided check.

Q. What if I have additional questions?

A. Please email treasurer@stpaulslutheran1860.com or call the church office at (573) 796-2735 and we will be happy to assist you!